



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2022-1219-82877

PURCHASE REQUEST

PPMP No. : 24-5-2430-2022-10-0-34

PR No.: GF-2022-12-02476

Date: 12-19-2022

Dept./Office: PRCRTC

Category: **Office Supplies
and General Merchandise
Products**

Section/End-User: **Raymond G. Sumaria**




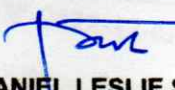
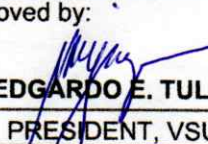
Funding Source: **General Fund - MOOE**

Project Title/Code: **VSU-IP_2021.4**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 1 gallon	gallons	1	600.00		600.00
2	Basin, Utility, Durable Plastic, Size: at least 17cm depth x 50cm diameter, any Color	pcs	5	290.00		1,450.00
3	Broom, Plastic, with long steel handle (approx. 140cm), for ceiling	pcs	1	420.00		420.00
4	Broom, Soft (Tambo), Large, Heavy Duty	pcs	1	250.00		250.00
5	Paper, Bond, A4, S-20, 70 gsm	reams	5	253.00		1,265.00
Specification: bright white, high premium quality						
6	Paper, Bond, Long, S-20, 70 gsm	reams	2	286.00		572.00
Specification: bright white, high premium quality						
7	Paper, Bond, Short, S-20, 70 gsm	reams	2	245.00		490.00
Specification: bright white, high premium quality						
8	Rags, large, good quality, size 24"x15", water absorbent	pcs	10	40.00		400.00
9	Scrub Sponge, Heavy Duty	pcs	5	60.00		300.00
Specification: ?Size: at least 100mm x 75mm x 30mm						
10	Soap, Dishwashing, Liquid, 250mL	btls	5	150.00		750.00
11	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomic PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	pcs	2	1,500.00		3,000.00

12	Sponge (plato)	pcs	5	10.00	50.00
13	Stick Broom (tingting) 6" from the top, approx 370 pcs	piece	1	40.00	40.00
TOTAL					9,587.00

Purpose: For machine fabrication

Checked by:		Funds Available:	
 DOREEN B. ALBA		 ALICIA M. FLORES	
TWG - Office Supplies and General Merchandise Products		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
	 RAYMOND G. SUMARIA	 DANIEL LESLIE S. TAN	 EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU