



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

SCAN HERE



PR-2024-0605-201259

## PURCHASE REQUEST

PPMP No. : 20-1-897-2024-0-0-0

PR No.: STF-2024-03-00885

Date: 07-11-2024


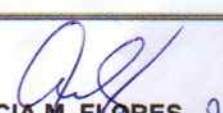


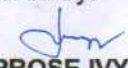
Dept./Office: IHK

Category: **Food & Food  
Ingredients**

Section/End-User: **Marvin B. Bandalan**

Funding Source: **Special Trust Fund**

Project Title/Code: **IHK Athletic Fee 2024**

| Item #                                                                                                                                                                              | Item Description                                                                                                                 | Unit   | Qty                                                                                                                         | Unit Cost                                                                                                                            | PAR/ICS                                                                                                                            | Total Cost            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|--------|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| 1                                                                                                                                                                                   | <b>Meals (Dinner) Buffet Style</b>                                                                                               | person | <del>650</del>                                                                                                              | 200.00                                                                                                                               |                                                                                                                                    | <del>130,000.00</del> |
| <b>Specification:</b> 400 p.p. 80,000.00 p.p.                                                                                                                                       |                                                                                                                                  |        |                                                                                                                             |                                                                                                                                      |                                                                                                                                    |                       |
| With free venue for dining (tables and chairs) within VSU                                                                                                                           |                                                                                                                                  |        |                                                                                                                             |                                                                                                                                      |                                                                                                                                    |                       |
| Buffet Style                                                                                                                                                                        |                                                                                                                                  |        |                                                                                                                             |                                                                                                                                      |                                                                                                                                    |                       |
| Menu:                                                                                                                                                                               |                                                                                                                                  |        |                                                                                                                             |                                                                                                                                      |                                                                                                                                    |                       |
| <ul style="list-style-type: none"><li>• Rice</li><li>• Chicken Adobo</li><li>• Chopsuey</li><li>• Steamed Fish</li><li>• Pasta</li><li>• Juice/softdrinks</li><li>• Water</li></ul> |                                                                                                                                  |        |                                                                                                                             |                                                                                                                                      |                                                                                                                                    |                       |
| 2                                                                                                                                                                                   | <b>Snacks AM</b>                                                                                                                 | set    | <del>6500</del>                                                                                                             | 80.00                                                                                                                                |                                                                                                                                    | <del>520,000.00</del> |
| <b>Specification:</b> 4,500.00 p.p. 360,000.00 p.p.                                                                                                                                 |                                                                                                                                  |        |                                                                                                                             |                                                                                                                                      |                                                                                                                                    |                       |
| <ul style="list-style-type: none"><li>• Meat Bread</li><li>• Softdrinks</li></ul>                                                                                                   |                                                                                                                                  |        |                                                                                                                             |                                                                                                                                      |                                                                                                                                    |                       |
| <b>TOTAL</b>                                                                                                                                                                        |                                                                                                                                  |        |                                                                                                                             |                                                                                                                                      |                                                                                                                                    | <b>650,000.00</b>     |
| Purpose: For Intramural/Goodwill and other IHK activities 440,000.00 p.p.                                                                                                           |                                                                                                                                  |        |                                                                                                                             |                                                                                                                                      |                                                                                                                                    |                       |
| Checked by:<br><br><b>JULIOUS B. CERNA</b>                                                       |                                                                                                                                  |        |                                                                                                                             | Funds Available:<br><br><b>ALICIA M. FLORES</b> |                                                                                                                                    |                       |
| TWG - Food & Food Ingredients                                                                                                                                                       |                                                                                                                                  |        |                                                                                                                             | HEAD, BUDGET OFFICE                                                                                                                  |                                                                                                                                    |                       |
| Signature:                                                                                                                                                                          | Prepared by:<br><br><b>MARVIN B. BANDALAN</b> |        | Noted by:<br><br><b>ANDREW A. MARES</b> |                                                                                                                                      | Approved by:<br><br><b>PROSE IVY G. YEPES</b> |                       |
| Printed Name:                                                                                                                                                                       |                                                                                                                                  |        |                                                                                                                             |                                                                                                                                      |                                                                                                                                    |                       |
| Designation:                                                                                                                                                                        |                                                                                                                                  |        | UNIT HEAD, PROJECT LEADER                                                                                                   |                                                                                                                                      | PRESIDENT, VSU                                                                                                                     |                       |