



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 248-5-354-2024-6-0-0

PR No.: GF-2023-08-01394

Date: 08-04-2023

Dept./Office: DPSS

Category: IT Supplies and
Equipment

Section/End-User: Gilda P. Nayre

Funding Source: General Fund - MOOE

Project Title/Code: DPSS-2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
						1,750.00
	TOTAL					

Purpose: for office use

Checked by:

DIONESIO I. ESTUPA

Funds Available:

ALICIA M. FLORES
HEAD, BUDGET OFFICE

TWG - IT Supplies and Equipment

Signature:

Printed Name:

Designation:

Requested by:

GILDA P. NAYRE

END USER

Noted by:

GUIRALDO C. FERNANDEZ JR.

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU