



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0085**PR No.: **GF-2024-10-02937**Date: **10-11-2024**Dept./Office: **OVPAF**Category: **Office Equipment**Section/End-User: **Rosela T. Batistil**Project Title/Code: **OVPAF_Office Suplies & Equipment_2025**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Printer, All-in-One/Multifunction Colored-Ink Tank	unit	3	14,000.00		42,000.00

Specification:

- **Type:** All-in-One/Multifunction Colored-Ink Tank
- **Functions:** Print, Copy, Scan
- **Printing Technology:** Dye Ink
- **Print Resolution:** 5,760 x 1,440 DPI
- **Nozzle Configuration:** 180 Nozzles Black, 59 Nozzles per Color
- **Minimum Droplet Size:** 3 pl with Variable-Sized Droplet Technology
- **Ink Technology:** Dye Ink
- **Ultra-Low-Cost Printing:**
 - **Black:** Up to 4,500 pages
 - **Color:** Up to 7,500 pages
- **Ink Filling System:** Next-generation ink bottles for hassle and mess-free refills
- **Connectivity:**
 - **Wi-Fi**
 - **Wi-Fi Direct**
 - **Mobile Printing Apps**
- **Special Features:** Borderless photo printing

2	Flash Drive, at least 32GB USB 3.0	piece	2	800.00		1,600.00
3	Flatbed Scanner	unit	1	5,000.00		5,000.00

Specification:

- **Scanner Type:** Flatbed color image scanner
- **Scanning Method:** Fixed document and moving carriage
- **Optical Resolution:** 4,800 dpi x 4,800 dpi
- **Output Resolution:**
 - 50 dpi to 4800 dpi, 7200 dpi, 9600 dpi
 - Adjustable in 1 dpi increments within 50 dpi to 4800 dpi
- **Scanner Bit Depth (Color):** 48-bit input, 24-bit output
- **Scanner Bit Depth (Grayscale):** 16-bit input, 8-bit output
- **Scanner Bit Depth (Black & White):** 16-bit input, 1-bit output

• Max Document Size: Up to 216 x 297 mm

4	HDMI Wireless Transmitter and Receiver with 5GHz Band WiFi	pcs	2	5,500.00		11,000.00
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Specification:

Color: Black

Interface: USB-C/HDMI

Electroplating Process: Gold-plated

Material: ABS

Resolution: 1080p@60Hz

Power Supply: 5V~2A

Wireless Frequency: 5Ghz

Effective Range: 40M (MAX)

5	Ink, Epson 003,Genuine Black 65mL	btl	24	350.00		8,400.00
6	Ink, EPSON 003,Genuine Cyan 65mL	btl	24	350.00		8,400.00
7	Ink, EPSON 003,Genuine Magenta 65mL	btl	24	350.00		8,400.00
8	Ink, EPSON 003,Genuine Yellow 65mL	btl	24	350.00		8,400.00
9	Ink, Epson, genuine (C) T664, 70 ml	pieces	12	350.00		4,200.00
10	Ink, Epson, genuine (M) T664, 70 ml	pieces	12	350.00		4,200.00
11	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	12	350.00		4,200.00
12	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	12	350.00		4,200.00
13	Overhead Document Scanner	unit	1	25,000.00		25,000.00

Specification:

- **Scanner Type:** Overhead system, simplex scanning
- **Scanning Modes:**
 - Color
 - Grayscale
 - Monochrome
 - Automatic detection (color, grayscale, monochrome)
- **Image Sensor:** Lens reduction optics / color CCD x 1
- **Light Source:**
 - White LED + lens illumination, x 2

14	Presentation Clicker/Pointer	pcs	1	1,700.00		1,700.00
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Specification:

R400 2.4 GHz USB-Receiver Red Laser Pointer Wireless Presentation Remote

TOTAL

136,700.00

Purpose: To purchase office supplies & equipment for CY 2025

Checked by:

NORMAN O. VILLAS

Funds Available:

ALICIA M. FLORES 10/25

TWG - Office Equipment

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

ROSELA T. BATISTIL

Noted by:

ELWIN JAY V. YU

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU