



OP# 1800-
 1802
 11/2/21

PURCHASE REQUEST

Dept./Office: **DVCS**PR #: **GF-2021-10-01445**Date: **10-26-2021**Section/End-User: **Ana Marquiza M. Quilicot**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **IAO-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Senior Executive High back chair	pc	1	6,500.00	ANA MARQUIZA M. QUILICOT	6,500.00
Specification: ?double-layer cushion with genuine leather armrest, ?with back-rest reclining adjustment and knee tilt mechanism						
TOTAL						6,500.00
Purpose: For Office use						
Checked by: NORMAN O. VILLAS				Funds Available: ALICIA M. FLORES		
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	ANA MARQUIZA M. QUILICOT		ANA MARQUIZA M. QUILICOT		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	