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PR-2023-1009-150025



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 43-5-2510-2023-3-0-6

PR No.: GF-2023-10-02543

Date: 10-09-2023

Dept./Office: DSS

Category: Transportation

Duration: 2023-01-02

Section/End-User: Emelita S. Pausanos

Project Title/Code: EXT67 (DSS
Extension Project)to
2023-12-31

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Vehicle/Van Rental	day	1	5,000.00		5,000.00

Specification:

Rental and Route Condition:

- VSU to whole Leyte, Southern Leyte and whole Biliran Province.
- Inclusive of all consumables (lubricants, fuels and filters)
- Inclusive of vehicle maintenance and repair
- Inclusive of driver expenses
- Vehicle must be able to traverse in/to a road not normally travelled by regular van

	TOTAL					5,000.00
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Purpose: For Project Purposes

Checked by:	 MARLON G. BURLAS TWG - Transportation	Funds Available:	 ALICIA M. FLORES HEAD, BUDGET OFFICE
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Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	 EMELITA S. PAUSANOS	 SUZETTE B. LINA	 EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU