



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 216-1-992-2023-6-0-0

Dept./Office: **CaO**

PR No.: **STF-2023-07-01290**

Date: **07-26-2023**

Section/End-User: **Valerie C. Valenzona**

Category: **Office Supplies**

Funding Source: **Special Trust Fund**

Project Title/Code: **CaO-2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Continuous Official Receipt	boxes	150	4,165.00		624,750.00

Specification:

Personalized, continuous and carbonized official receipt.

	TOTAL					624,750.00
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Purpose: For Office Use

Checked by:	Funds Available:
JED ASAPH D. CORTES	ALICIA M. FLORES
TWG - Office Supplies	HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	VALERIE C. VALENZONA	QUEEN-EVER Y. ATUPAN	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU