



STF-2021-06-00410

PURCHASE REQUEST

Dept./Office: **DBS**PR #: **STF-2021-06-00410**Date: **06-30-2021**Section/End-User: **Brenda Me P. Valenzona**Category: **Office Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **STF-FD-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Condition, Split type, Inverter, 2.0 HP	set	1	55,000.00	BERNA LOU A. REGIS	55,000.00

Specification:

- Cooling capacity: at least 18,500 kj/h
- wall mounted
- EER rating above 10
- with remote control
- with one year warranty on parts and services
- with free installation

2	Tower Fan	unit	5	6,000.00	BERNA LOU A. REGIS	30,000.00
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Specification:

Tower type Fan,
 880mm with Ionizer and remote
 Wattage (40w), Fan speed: 1425RPM

	TOTAL					85,000.00
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Purpose: For Office Use

Checked by:			Funds Available:		
 NORMAN O. VILLAS			MYRNA S. PANCITO		
TWG - Office Equipment			HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:	Approved by:		
Printed Name:	BRENDA ME P. VALENZONA	ANALYN M. MAZO	EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		