



PR-2024-0205-176098



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 248-5-1009-2024-0-0-2

PR No.: GF-2024-02-00400

Date: 02-05-2024

Dept./Office: DPSS

Category: IT Supplies and
Equipment

Section/End-User: Errol C. Fernandez

Funding Source: General Fund - MOOE

Project Title/Code: Ext59

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	3-in-1 Printer	pc	1	9,500.00		9,500.00

Specification:

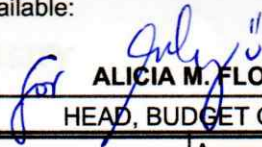
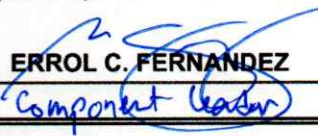
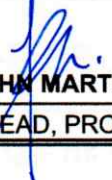
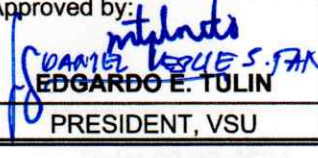
The said item is suggested by the Director of the Office of Extension. The Extension budget will only approve 10k and below equipment. Hence, the available item in the list will not be considered. Hope you will consider this request for this PPMP to be approved. Thank you!

Specs:

- **Power Consumption:** 13 Watt, 3.8 Watt (Standby)
- **Product dimensions:** 482? x 300 x 145 mm (Width x Height x Depth)
- **Colour:** Black
- **Printer Driver:** Windows XP, Windows x64, Windows Vista, Windows Vista x64, Windows 7, Windows 7 x64, Windows 8, Windows 8 x64, Windows 8.1, Windows 8.1 x64, Windows 10, Windows 10 x64
- **Scanner Driver:** Windows XP, Windows x64, Windows Vista, Windows Vista x64, Windows 7, Windows 7 x64, Windows 8, Windows 8 x64, Windows 8.1, Windows 8.1 x64, Windows 10, Windows 10 x64
- **Driver:** Windows XP, Windows x64, Windows Vista, Windows Vista x64, Windows 7, Windows 7 x64, Windows 8, Windows 8 x64, Windows 8.1, Windows 8.1 x64, Windows 10, Windows 10 x64
- **Print Speed (Black & White):** 9 pages/minute
- **Print Speed (Colour):** 4 pages/minute
- **Number of Cartridges:** 4
- **Built-in Scanner:** Available
- **A4:** Available
- **Letter:** Available
- **A5:** Available
- **USB Port:** Available

	TOTAL					9,500.00
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Purpose: For Extension project activities

Checked by:  DIONESIO I. ESTUPA		Funds Available:  ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Prepared by:  ERROL C. FERNANDEZ	Noted by:  JOHN MARTIN A. DIAO	Approved by:  EDGARDO E. TULIN
Printed Name:	ERROL C. FERNANDEZ	JOHN MARTIN A. DIAO	EDGARDO E. TULIN
Designation:	Component Leader	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU