

to: REB / for

or else



PR-2025-0403-264709



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-030625-0998**

PR No.: **TF-2025-04-00465**

Date: **04-03-2025**

Dept./Office: **REB**

Section/End-User: **Shiela Marie G. Nuñez** *JONET Alexis A. De LOS SANTOS*

Category: **Office Furniture
& Fixture**

Funding Source: **Trust Fund**

Project Title/Code: **101-Research Ethics Board**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office chair, with arm rest	pc	1	5,000.00		5,000.00
Specification: <ul style="list-style-type: none">• Dimensions: At least 580 mm (W) x 600 mm (D) x 890-990 mm (H)• Mechanism: Butterfly Mechanism with 360-Degree Swivel Seat• Backrest: Polypropylene (PP) Plastic with New Foam Covered with Mesh Fabric• Seat: Plywood Seatpad with Injection Molded Foam, Covered with Polyester Fabric• Armrests: Polypropylene Plastic• Base: Chrome Finish• Additional Features: Adjustable Lumbar Support, Pneumatic Seat Height Adjustment						
2	Office table	unit	2	18,000.00		36,000.00
Specification: <p>?office wooden table ?with lockable drawers, two sided 3 drawers ?Dimension: L 63"x W 30" x H 30" ?Colors: Mahogany</p>						
3	Office Visitor's Chair	pcs	4	3,500.00		14,000.00
Specification: <p>dimension, W61 X D51 X H84cm, Color Gray</p>						

Office Visitor's Chair



Color

Fabric: Gray (OS-309)

Metal: Chrome

Item Material

Backrest: 13mm thick pl with 25mm thick foam c with Polyester fabric.

Seat: 13mm thick plywo 50mm thick foam covere Polyester fabric.

Leg: 19mm dia. x 1.2mm metal tube in chrome pl. finish.

4	Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,	pc	2	12,000.00		24,000.00
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Specification:

- **Type:** Display Cabinet, Filing Cabinet
- **Dimensions:** 900 mm (W) x 450 mm (D) x 1850 mm (H)
- **Finish:** Powder coated
- **Features:** Adjustable shelves

5	Swivel Office Chair with Armrest High Back Black Headrest and Mesh	pc	1	7,000.00		7,000.00
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Specification:

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Swivel Office Chair with Armrest High Back Black Headrest and Mesh

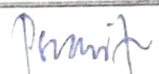
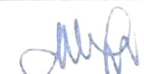
- * High Back Design with PU Leather Headrest
- * Ventilated Mesh Back
- * Built-In Lumbar Support
- * Tilt Lock Mechanism rocks/tilts the chair and locks in an upright position
- * Tilt Tension Adjustment Knob adjusts the chair's backward tilt resistance
- * Padded Black Leather and Mesh Upholstered Seat
- * Fire Retardant Foam
- * Waterfall Seat reduces pressure on your legs
- * Swivel Seat
- * Pneumatic Seat Height Adjustment
- * Nylon Arms
- * Heavy Duty Chrome Base
- * Dual Wheel Casters




?Finished: ?PVC - Mesh Combination

Color: PU Leather Black

	TOTAL					86,000.00
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Purpose: Research Ethics Board Office Furniture & Fixture

Checked by:	 PAULINE S. CAINTIC	Funds Available:	 NICK FREDDY R. BELLO
	TWG - Office Furniture & Fixture		HEAD, ACCOUNTING OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	 SHIELA MARIE G. NUÑEZ	 JANET ALEXIS A. DE LOS SANTOS	 PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU

RESEARCH ETHICS BOARD