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PR-2025-0206-252140



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-092824-0709

Dept./Office: DFST

PR No.: GF-2025-02-00141

Date: 02-06-2025

Section/End-User: Ivy C. Emnace

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: VSU-IP-2023-9

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Disposable Hair Cap	packs	3	220.00	IVY C. EMNACE	660.00
Specification: • Material: non-woven fabric • Color: Blue • Strong quality elastic band to ensure a good and comfortable fit • 100 pcs per pack						
2	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	boxes	5	150.00	IVY C. EMNACE	750.00
Specification:						
TOTAL						1,410.00
Purpose: For laboratory use						
Checked by: VIVIAN V. BALBARINO TWG - Office Supplies 2/18/25				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	IVY C. EMNACE	IVY C. EMNACE		PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		