



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

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PR-2025-0620-279605

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0515**

Dept./Office: **DBS**

Section/End-User: **Joenabeth L. Igloria**

Funding Source: **General Fund - MOOE**

PR No.: **GF-2025-06-00734**

Category: **Food & Food  
Ingredients**

Project Title/Code: **VSU-IP-2022-6**

Date: **06-20-2025**

Duration: **2024-07-01  
to  
2025-06-30**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Packed Meals (Lunch) Menu#8</b>	pack	25	200.00		5,000.00
<b>Specification:</b>  MENU (8) <ul style="list-style-type: none"><li>• CHICKEN AFRITADA</li><li>• MIXED VEGIE GUISADO</li><li>• RICE</li><li>• STEAMED FISH</li><li>• MELON</li><li>• FOUR SEASONS JUICE or MINERAL BOTTLED WATER</li></ul>						
2	<b>Snacks AM (#4)</b>	packs	25	80.00		2,000.00
<b>Specification:</b> <ul style="list-style-type: none"><li>• Ham and Cheese Bread</li><li>• Mineral Bottled Water or Softdrinks</li></ul>						
3	<b>Snacks PM (#1)</b>	packs	25	80.00		2,000.00
<b>Specification:</b> <ul style="list-style-type: none"><li>• Meat Bread</li><li>• Mineral Bottled Water or Soft-Drinks</li></ul>						
<b>TOTAL</b>						<b>9,000.00</b>

Purpose: Food for TrEch Project Evaluation Meeting: Insights, Outcomes, and Recommendations

Checked by:  <b>ALEXANDER L. CABRAL</b> TWG - Food & Food Ingredients		Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Prepared by:  <b>JOENABETH L. IGLORIA</b>	Noted by:  <b>RAFAEL JUNNAR P. DUMALAN</b> UNIT HEAD, PROJECT LEADER	Approved by:  <b>PROSE IVY G. YEPES</b> PRESIDENT, VSU



Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



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PPMP-2024-0925-224992

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2025

END-USER/UNIT: Department of Biological Sciences

CHARGED TO GF-MOOE

Project, Programs and Activities (PPAs): *VCU- P- 2022- 60*

PPMP #: PPMP-2025-092524-0515

To purchase necessary office supplies, materials and workshop/trainings snacks and meals

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<b>Food &amp; Food Ingredients</b>															
	Snacks AM (#1)	50 packs	4,000.00	Public Bidding		50										
	Snacks AM (#3)	50 packs	4,000.00	Public Bidding		50										
	Snacks AM (#4)	50 packs	4,000.00	Public Bidding		50										
	Snacks AM (#5)	50 packs	4,000.00	Public Bidding		50										
	Snacks AM (#6)	50 packs	4,000.00	Public Bidding		50										
	Snacks PM (#1)	50 packs	4,000.00	Public Bidding		50										
	Snacks PM (#2)	50 packs	4,000.00	Public Bidding		50										
	Snacks PM (#5)	50 packs	4,000.00	Public Bidding		50										
	Snacks PM (#3)	50 packs	4,000.00	Public Bidding		50										
	Snacks PM (#6)	50 packs	4,000.00	Public Bidding		50										
	Packed Meals (Lunch) Menu#3	100 pack	20,000.00	Public Bidding		100										
	Packed Meals (Lunch) Menu#5	100 pack	20,000.00	Public Bidding		100										
	Packed Meals (Lunch) Menu#8	50 pack	10,000.00	Public Bidding			50									
	<b>Sub-Total</b>		<b>90,000.00</b>													
	<b>Fuel &amp; Lubricants</b>															
	Diesel Fuel	200 L	14,000.00	Public Bidding	200											
	<b>Sub-Total</b>		<b>14,000.00</b>													
	<b>IT Supplies and Equipment</b>															
	Drone (4k video resolution with at least 512 gb memory)	1 unit	30,000.00	Public Bidding	1											