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PR-2022-0914-63402



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **DCST**Section/End-User: **Magdalene C. Unajan**Funding Source: **General Fund - MOOE**PR No.: **GF-2022-09-01802**Date: **09-14-2022**Category: **IT Supplies and Equipment**Project Title/Code: **DCST-2023**

| Item #       | Item Description                      | Unit   | Qty | Unit Cost | PAR/ICS             | Total Cost      |
|--------------|---------------------------------------|--------|-----|-----------|---------------------|-----------------|
| 1            | Ink, Epson 003, Genuine Black 65mL    | btl    | 10  | 350.00    | MICHAEL D. DAG-UMAN | 3,500.00        |
| 2            | Ink, Epson, genuine, (BK) T664, 70 ml | pieces | 14  | 350.00    | MICHAEL D. DAG-UMAN | 4,900.00        |
| <b>TOTAL</b> |                                       |        |     |           |                     | <b>8,400.00</b> |

Purpose: Office use

Checked by:

**MICHAEL ANTHONY JAY B. REGIS**

TWG - IT Supplies and Equipment

Funds Available:

**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

**MAGDALENE C. UNAJOAN**

END USER

Noted by:

**MAGDALENE C. UNAJOAN**

UNIT HEAD, PROJECT LEADER

Approved by:

**EDGARDO E. TULIN**

PRESIDENT, VSU