



PURCHASE REQUEST

Dept./Office: **BAC**PR #: **GF-2021-09-00734**Date: **09-01-2021**Section/End-User: **Arjanery B. Antofina**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **Maintenance and other Operating Expenses**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Bathroom Deodorizer, with holder, at least 100g, any scent	pcs	4	60.00		240.00
2	Bleach, Liquid, 99.9% Antibac, 3785 mL	gallon	1	250.00		250.00
3	Cleaner, Glass, 500mL, any scent	btls	2	198.00		396.00
4	Fabric Conditioner, 1L, any scent	btls	1	415.00		415.00
5	Pen, Sign, .5mm, Gel-type, Blue	piece	33	35.00		1,155.00
6	Soap, Dishwashing, Liquid, 250mL	btls	3	150.00		450.00
	TOTAL					2,906.00

Purpose: Ink for Photocopier

Checked by: <div style="text-align: center;"> DOREEN B. ALBA TWG - Office Supplies </div>		Funds Available: <div style="text-align: center;"> MYRNA S. PANGILO HEAD, BUDGET OFFICE </div>	
Signature: Printed Name: Designation:	Requested by: <div style="text-align: center;"> ARJANERY B. ANTOFINA END USER </div>	Noted by: <div style="text-align: center;"> JESSAMINE C. ECLEO UNIT HEAD, PROJECT LEADER </div>	Approved by: <div style="text-align: center;"> EDGARDO E. TULIN PRESIDENT, VSU </div>