



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 131-3-1544-2023-5-0-1

Dept./Office: **MMDC**

PR No.: **IGP-2023-07-01210**

Date: **07-18-2023**

Section/End-User: **Windy O. Tuyan**

Category: **Office Supplies**

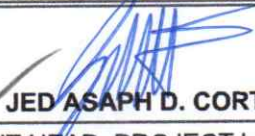
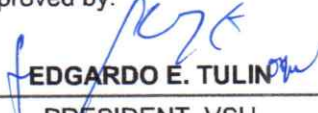
Funding Source: **Income Generating Project**

Project Title/Code: **PRINTING PRESS-2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	A4 Matte Photo Paper	packs	20	70.00		1,400.00
Specification: ?20 sheets per pack; 140 gsm; double-side						
2	Cartolina, US, Blue, at least 160gsm	pcs	100	14.00		1,400.00
3	Cartolina, US, Green, at least 160gsm	pcs	100	14.00		1,400.00
4	Cartolina, US, Orange, at least 160gsm	pcs	100	14.00		1,400.00
5	Cartolina, US, Red, at least 160gsm	pcs	100	14.00		1,400.00
6	Cartolina, US, White, at least 160gsm	pcs	540	14.00		7,560.00
7	Haspi Paper Green	roll	1	7,000.00		7,000.00
8	Paper, Bond, A4, S-24, 80 gsm	reams	100	289.00		28,900.00
Specification: bright white, high premium quality						
9	Paper, Bond, Long, S-24, 80 gsm	reams	50	328.00		16,400.00
Specification: bright white, high premium quality						
10	Stamping foil, Gold	roll	2	900.00		1,800.00
11	Transparency Film, A4, 100pcs/pack	pack	20	372.00		7,440.00
TOTAL						76,100.00

Purpose: For printing & binding services

Checked by: JED ASAPH D. CORTES TWG - Office Supplies	Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE
--	--

Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	WINDY O. TUYAN	JED ASAPH D. CORTES	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU