



PR-2022-0304-18531



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

Dept./Office: CN

PR No.: GF-2022-03-00172

Date: 03-04-2022

Section/End-User: Ciedelle Honey Lou D. Gapasin

Category: Printing Services

Funding Source: General Fund - MOOE

Project Title/Code: (EXT80) COPE CHD-2022

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Tarpaulin printing	sq. ft	115	20.00		2,300.00
Specification: • Full Color • Customized design • Design will be given by end user						
TOTAL						2,300.00
Purpose: To be able use during the conduct of activity						
Checked by:		JED ASAPH D. CORTES		Funds Available:		ALICIA M. FLORES
TWG - Printing Services				HEAD, BUDGET OFFICE		
Signature:		Requested by:		Noted by:		Approved by:
Printed Name:		CIEDELLE HONEY LOU D. GAPASIN		CIEDELLE HONEY LOU D. GAPASIN		EDGARDO E. TULIN
Designation:		END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU