

SCAN HERE



PR-2024-1115-235352



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-111124-0786

Dept./Office: UR

PR No.: STF-2024-11-03152

Date: 11-15-2024

Section/End-User: Jannet Leslie Evelyn S. Codog

Category: toner

Funding Source: Special Trust Fund

Project Title/Code: STF -ID FEE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Kyocera, Ecosys M8124CIDN Toner TK 8113 C	pc	8	9,430.00		75,440.00
2	Kyocera, Ecosys M8124CIDN Toner TK 8113 M	pc	8	9,430.00		75,440.00
3	Kyocera, Ecosys M8124CIDN Toner TK 8113 Y	pc	10	9,430.00		94,300.00
	TOTAL					245,180.00

Purpose: for office use

Checked by:		Funds Available:	
 NORMAN O. VILLAS TWG - toner		ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JANNET LESLIE EVELYN S. CODOG	RAYMUND M. IGCASAMA	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU