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PR-2024-0904-220837



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 32-1-607-2024-1-0-8

Dept./Office: CVM

Section/End-User: Joel M. Israel

Funding Source: Special Trust Fund

PR No.: STF-2024-09-01647

Date: 09-04-2024

Category: Office Supplies

Project Title/Code: CVM Laboratory Fee

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Cotton, 400g	packs	10	300.00		3,000.00
2	Disinfectant Spray, 170g	can	5	280.00		1,400.00
3	Multi-Insect Killer Spray, 250mL	tubes	6	300.00		1,800.00
4	Multi-Purpose Glue, 130 g	btl	3	60.00		180.00
5	Paper, Bond, A4, S-24, 80 gsm	reams	50	289.00		14,450.00

Specification:

bright white, high premium quality

6	Rubber band	boxes	12	30.00		360.00
7	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	6	150.00		900.00
8	Soap, Toilet, regular size	pieces	18	45.00		810.00

Specification:

- at least 60 grams
- eliminates at least 99% of bacteria

TOTAL						22,900.00
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Purpose: for office and Laboratory use

Checked by: VIVIAN V. BALBARINO TWG - Office Supplies 14 9/10/24		Funds Available: ALICIA M. FLORES 9 uni. FASIT HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	 JOEL M. ISRAEL	Noted by: HARVIE P. PORTUGALIZA UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU 8-9/10

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



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PPMP-2024-0619-204579

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: **College of Veterinary Medicine**
 Project Code: **CVM Laboratory Fee**
 Purpose: **for laboratory and office use**

Total Budget : **100,000.00**

Funding : **STF**

PPMP #: **32-1-607-2024-1-0-8**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Repair and Replace broken Glass Door, Bronze pane (1/4" thickness) 4' x 8' with installation	1	unit	7,000.00	7,000.00												1
KSB Safety Breaker 30 amperes single phase	6	pcs	850.00	5,100.00												6
Lavatory Faucets, Single	2	pcs	500.00	1,000.00												2
Mini Electric Drill	1	set	5,000.00	5,000.00												1
Safety Breaker, 60A	2	pcs	950.00	1,900.00												2
KSB Safety Breaker 20 amperes single phase	2	pcs	750.00	1,500.00												2
Freon gas R22 (for air-con)	5	kgs	750.00	3,750.00												5
Electrical, 2 gang convenience outlet, (surface type) universal	15	pcs	70.00	1,050.00												15
Sub-Total				26,300.00												
Hardware																
Pipe Fittings, (G.I.) Elbow, 90 deg x 1/2"Ø	6	piece	35.00	210.00												6
Pipe Fittings, (G.I.) Coupling, 1/2"Ø	10	piece	40.00	400.00												10
Teflon Tape, 1/2"Ø x 10m	10	roll	50.00	500.00												10
Faucet, Brass Plated	5	piece	300.00	1,500.00												5
Pipe Fittings, Gate Valve(Great Volume), 1/2"Ø	3	piece	550.00	1,650.00												3
Pipe Fittings, (G.I.), Tee, 1/2"Ø	5	piece	50.00	250.00												5
Pipe Fittings, (G.I.), Union, 1/2"Ø	6	piece	100.00	600.00												6
Pipe, (G.I.), 1/2"Ø x 20'	10	length	580.00	5,800.00												10
Pipe Fittings, (PVC) Elbow, 90 deg x 1/2"Ø	30	piece	40.00	1,200.00												30

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sub-Total				12,110.00												
Laboratory Supplies																
Alcohol, Denatured	15	gallons	600.00	9,000.00												15
Sub-Total				9,000.00												
Office Supplies																
Rubber band	12	boxes	30.00	360.00												12
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00												50
Soap, Toilet, regular size	18	pieces	45.00	810.00												18
Soap, Detergent, Powder, 1 kilo/pack, any scent	6	kl	150.00	900.00												6
Multi-Purpose Glue, 130 g	3	btl	60.00	180.00												3
Disinfectant Spray, 170g	5	can	280.00	1,400.00												5
Multi-Insect Killer Spray, 250mL	6	tubes	300.00	1,800.00												6
Cotton, 400g	10	packs	300.00	3,000.00												10
Sub-Total				22,900.00												
Grand Total				70,310.00												

Prepared by:

JOEL M. ISRAEL

Submitted by:

HARVIE P. PORTUGALIZA
Unit Head/Project Leader

Date: 09/02/2024

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies