

SCAN HERE



PR-2025-0820-292876



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-072825-1338**PR No.: **STF-2025-08-01096**Date: **08-20-2025**Dept./Office: **DPSS**Category: **Food & Food
Ingredients**Duration: **2025-04-01**Section/End-User: **Rose P. Capulla**

to

Funding Source: **Special Trust Fund - MOOE**Project Title/Code: **EXT STF-17****2025-12-31**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Snacks AM & PM	person	160	150.00		24,000.00
Specification: Snacks (AM): banana cake & UHT Juice Snacks (PM): fried camote, coffee/juice						
2	Meals (Lunch Buffet Style)	person	80	250.00		20,000.00
Specification: <ul style="list-style-type: none"> • Rice • 2 Dish of Any (Pork, Beef, Chicken, Fish/Seafood) or 1 Dish of Any (Pork, Beef, Chicken, Fish/Seafood) & 1 Dish of vegetables or noodles • Fruits or Dessert • Drinks • Buffet Style • With Flowing coffee 						
TOTAL						44,000.00
Purpose: Training on October 6-7, 2025						
Checked by:				Funds Available:		
 ALEXANDER L. CABRAL				 ALICIA M. FLORES		
TWG - Food & Food Ingredients				HEAD, BUDGET OFFICE UNITFAST		
Signature:	Prepared by:	Noted by:		Approved by:		
	 ROSE P. CAPULLA	 ROSE P. CAPULLA		 PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		