



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092924-0715**

PR No.: **STF-2024-10-02662**

Date: **10-09-2024**

Dept./Office: **CN**

Category: **Office
Equipment and Appliances**

Section/End-User: **Guada Fe D. Amihan**

Project Title/Code: **CoN Procurement 2025 25%
Enhancement of the office reception capability**

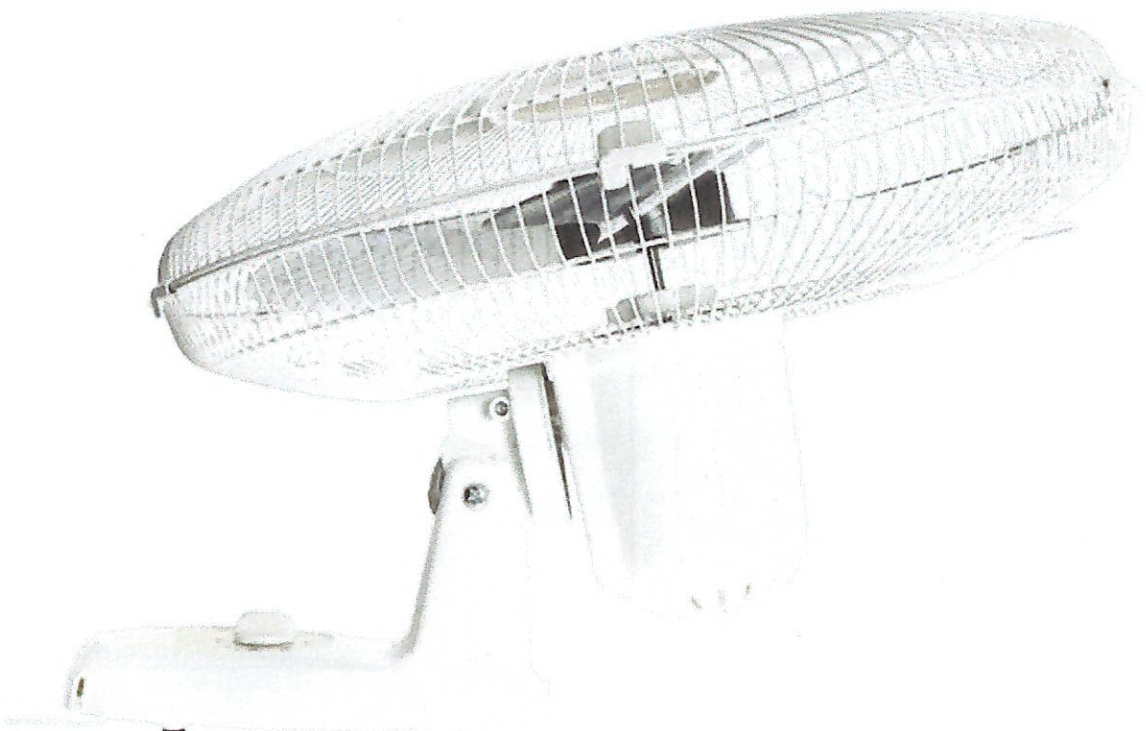
Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	18" Wall Mount Oscillating Hydroponic Fan	pc	6	2,500.00		15,000.00

Specification:

18" Wall Mount Oscillating Hydroponic Fan

- Keeps room and leaf temperatures down
- Smooth and quiet operation
- 90° oscillating action
- 110V 60hz 3 Speed control 50W
- Pull to change speed and Pull for oscillating or one position.
- Assembly required



2	8" Chef's Knife	pc	1	600.00		600.00
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Specification:**Description**

- Sharp cutting edge
- Efficient Mix of Carbon & Steel in the construction of the blade
- Knife's heavyweight does the work less force is needed to be applied
- Enhanced Bolster for greater balance & control
- Full Tang Stainless Steel – 1 piece of steel goes through the knife
- Ergonomic & comfortable to the touch
- Perfect for all tough jobs in the kitchen

3	Ceramic Plate Round	pcs	36	50.00	1,800.00
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Specification:

6-10 inch Ceramic Plate Round Steak Dinner Plate Ceramics Flat Plate Shallow Discs white
thick high quality

4	Coffee Maker, 12 Cups	unit	1	2,800.00	2,800.00
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Specification:



- **Capacity:** 12 Cups
- **Carafe:** Thermo Glass
- **Panel:** Stainless Steel
- **Display:** LCD Time Display
- **Features:** Aroma Control, Automatic Drip Coffee, Keep Warm Heater Plate
- **Filter:** Washable Filter Basket
- **Water Level Indicator:** Yes
- **Cord Storage:** Yes
- **Color Options:** Black / Gray
- **Warranty:** 1 Year on Electrical Parts
- **Power:**
 - **Voltage:** 230 V AC, 60 Hz
 - **Consumption:** 900 Watts
- **Dimensions:**
 - **Net:** 263.4 x 183.5 x 339.4 mm
 - **Gross:** 286.0 x 194.0 x 368.0 mm
- **Weight:**
 - **Net:** 1.80 kg
 - **Gross:** 2.23 kg
- **Included in the Box:** Manual & Warranty Card, Scoop, Filter Basket, Carafe

5	Heavy Duty Vacuum Cleaner	pc	1	7,000.00	7,000.00
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Specification:

- Powerful motor provides maximum power for suction and blowing
- Sturdy handle for easy carrying
- Large water-resistant on-off switch
- 3 m power cord with cord-wrap design
- Swivelling casters for ease of movement in all directions

<ul style="list-style-type: none"> • 10-piece accessory kit included: foam filter, gulper nozzle, 3 extension wands, floor nozzle, crevice nozzle, disposable filter bag, reusable cloth filter, mounting ring and 1.50 m x 3.20 cm hose • Capacity: 5 gallon • Power: 1000 W • Voltage: 220 V - 60 Hz • Dimension: L 37 x W 37 x H 48 cm 						
6	Non-stick wok pan with lid	pc	1	4,000.00		4,000.00
Specification:						
Product Name: Non-Stick Copper Wok with Lid (28 cm)						
Material & Design:						
<ul style="list-style-type: none"> • Copper-designed durable exterior finish • 3-layer non-stick coating • PTFE & PFOA free (environment and health-friendly) 						
Size: 28 cm						
Stovetop Compatibility:						
<ul style="list-style-type: none"> • Works on all stovetops: Gas, Electric, Halogen, Ceramic, Induction 						
Heat Resistance:						
<ul style="list-style-type: none"> • Heat resistance up to 850°C • High heat retention for efficient cooking 						
Handle:						
<ul style="list-style-type: none"> • Cool-touch stainless steel handle • Comfortable to hold and stays cool during cooking 						
Performance:						
<ul style="list-style-type: none"> • Heats up quickly and evenly for consistent cooking results 						
Non-stick Coating:						
<ul style="list-style-type: none"> • 3-layer non-stick coating ensures easy food release and hassle-free cleaning 						
Additional Features:						
<ul style="list-style-type: none"> • Durable and long-lasting design for everyday use 						
7	Soft Bristles Broom Extendable	pcs	4	250.00		1,000.00
Specification:						
Extendable Plastic Broomstick with Soft Brush Bristles						
	TOTAL					32,200.00
Purpose: CoN Procurement 2025 25% Enhancement of the office reception capability						

Checked by:		 NORMAN O. VILLAS		Funds Available:	 ALICIA M. FLORES UNIFAST
TWG - Office Equipment and Appliances					
Signature:	Prepared by:	Noted by:	Approved by:		
Printed Name:	GUADA F. D. AMIHAN	CHRISTIAN M. P. BALDONADO	PROSE M. G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		