



PURCHASE REQUEST

Dept./Office: **USSO**PR #: **TF-2021-10-01409**Date: **10-25-2021**Section/End-User: **Meriam M. Luna**Category: **Construction and Electrical Supplies**Funding Source: **Trust Fund**Project Title/Code: **TES-ASF (On-going) 2020-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Stand Fan, 405 mm diameter, 220 volts	unit	2	2,500.00		5,000.00
Specification: - Durable High-performance motor 3-speed push button switch - Thermal fuse protection - Oscillation - With height adjustment						
TOTAL						5,000.00
Purpose: For TES-ASF (On-going) 1st. sem. 2020-2021						
Checked by: MARLON G. BURLAS				Funds Available: NICK FREDDY R. BELLO		
TWG - Construction and Electrical Supplies				(OIC) HEAD, ACCOUNTING OFFICE		
Signature:	Requested by:	Noted by:		Approved by:		
Printed Name:	MERIAM M. LUNA	MANOLO B. LORETO JR.		EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		