



PURCHASE REQUEST

Dept./Office: **PCC**PR #: **TF-2021-08-00599**Date: **08-12-2021**Section/End-User: **Mariles V. Bulawan**Category: **Office Supplies**Funding Source: **Trust Fund**Project Title/Code: **PCC-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Detergent Soap, Powder, 500g	packs	15	60.00		900.00
Specification: Detergent Soap Powder with Antibacterial, 500g						
2	Dishwashing Liquid Soap, Refill 350ml	pack	15	120.00		1,800.00
Specification: Concentrated Dishwashing Liquid Antibac with Power of Safeguard, 350ml						
3	Folder, Expanded, Long (Light Blue)	pcs	100	20.00		2,000.00
4	Folder, File, Long, 14pts, White	piece	200	10.00		2,000.00
5	Folder, Ordinary, A4	pcs	100	7.00		700.00
Specification: Folder, Ordinary, A4						
6	Nylon, #300, for grass cutter	kl	2	450.00		900.00
7	Paper, Bond, A4, S-24, 80 gsm	reams	30	289.00		8,670.00
8	Raincoat, Jack and Pants	set	60	500.00		30,000.00
Specification: HIGH QUALITY RAINCOAT, KAPOTE TERNO JACKET AND PANTS, REFLECTORIZED FRONT AND BACK VULCANIZE STITCH WITH BAG (MAKAPAL PVC MADE), Size: Large						
9	Toner, KYOCERA TK-479 Ecosys FS-6525MFP	pieces	2	9,000.00		18,000.00
TOTAL						64,970.00

Purpose: Center Operation used

Checked by:

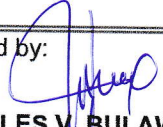
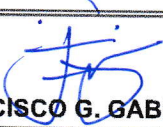
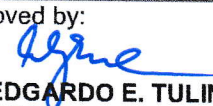
ALICIA M. FLORES

TWG - Office Supplies

Funds Available:

NICK FREDDY R. BELLO

(OIC) HEAD, ACCOUNTING OFFICE

Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	MARILES V. BULAWAN	FRANCISCO G. GABUNADA JR.	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU