



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

SCAN HERE



PR-2024-0401-188536

## PURCHASE REQUEST

PPMP No.: PPMP-2024-032724-0020

Dept./Office: **APARTELLE**

Section/End-User: **Junrey L. Ventula**

Funding Source: **Special Trust Fund**

PR No.: **STF-2024-04-00965**

Date: **04-01-2024**

Category: **Accommodation**

Project Title/Code: **IH-2024 Urgent**

| Item #                                                       | Item Description                                                                                                                                                                | Unit                                                                                   | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-----|-----------|---------|------------|
| 1                                                            | Fitted sheet, single<br>Specification: <ul style="list-style-type: none"><li>• 36"x75"x5</li><li>• 300TC</li><li>• 1 cm stripes</li><li>• White</li><li>• 100% cotton</li></ul> | pc                                                                                     | 18  | 950.00    |         | 17,100.00  |
| 2                                                            | FLAT SHEET, SINGLE<br>Specification: <ul style="list-style-type: none"><li>• 60"x90"</li><li>• 300TC 1CM STRIPES WHITE 100% COTTON</li></ul>                                    | pcs                                                                                    | 18  | 810.00    |         | 14,580.00  |
| 3                                                            | Mattress, Single Bed<br>Specification: <ul style="list-style-type: none"><li>• "high quality</li><li>• "36" X 72" <i>thickness?</i></li></ul>                                   | unit                                                                                   | 18  | 5,500.00  |         | 99,000.00  |
| 4                                                            | PILLOW CASE<br>Specification: <ul style="list-style-type: none"><li>• 20"x30"</li><li>• 300TC 1CM STRIPES WHITE 100% COTTON</li></ul>                                           | pcs                                                                                    | 18  | 225.00    |         | 4,050.00   |
| TOTAL                                                        |                                                                                                                                                                                 |                                                                                        |     |           |         | 134,730.00 |
| Purpose: Accommodation                                       |                                                                                                                                                                                 |                                                                                        |     |           |         |            |
| Checked by:<br><i>JULIUS D. CERNA</i><br>TWG - Accommodation |                                                                                                                                                                                 | Funds Available:<br><i>Alicia M. Flores</i><br>ALICIA M. FLORES<br>HEAD, BUDGET OFFICE |     |           |         |            |

|               |                   |                           |                      |
|---------------|-------------------|---------------------------|----------------------|
| Signature:    | Prepared by:      | Noted by:                 | Approved by:         |
| Printed Name: | JUNREY L. VENTULA | MARJORIE B. ESCUADRA      | DANIEL LESLIE S. TAN |
| Designation:  |                   | UNIT HEAD, PROJECT LEADER | PRESIDENT, VSU       |

