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PR-2025-1008-302299



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : PPMP-2025-100725-1449

Dept./Office: GCO

PR No.: STF-2025-10-01240

Date: 10-08-2025

 Section/End-User: **DANIZAH ARCH I.  
 DUMAGUING**

 Category: **Food and  
 Services**
Funding Source: **Special Trust Fund - MOOE**Project Title/Code: **Guidance and Testing Fee 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Packed Meals (for Lunch or Dinner)</b>	pax	30	220.00		6,600.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• at least 2 main dishes of pork/beef/chicken</li> <li>• at least 1 serving of rice</li> <li>• at least 1 bottled drinks</li> <li>• at least 1 serving of fruit or dessert</li> <li>• to be packed in biodegradable materials</li> </ul>						
2	<b>Buffet-Style Meals (for Breakfast)</b>	pax	3	220.00		660.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• at least 1 serving of egg</li> <li>• at least 2 of any but not limited to the following breakfast menu: ham, tocino, hotdog, chorizo, dried fish, bangus daing, sausage, corned beef, longganisa, meat loaf, bacon</li> <li>• at least 1 serving of rice</li> <li>• at least 1 serving of drinks</li> <li>• with complete basic catering set-up</li> </ul>						
3	<b>Buffet-Style Meals (for Lunch or Dinner)</b>	pax	6	<del>300.00</del> 250.00		<del>1,800.00</del> 1,500.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• at least 1 serving of rice</li> <li>• at least a combination of 2 main dishes of pork/beef/chicken/seafoods</li> <li>• at least 1 serving of vegetables</li> <li>• at least 1 serving of fruits or dessert</li> <li>• at least 1 serving of drinks</li> <li>• with complete basic catering set-up</li> </ul>						
4	<b>Snacks</b>	pax	170	80.00		13,600.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• one (1) serving of snacks</li> <li>• one (1) serving of drinks</li> </ul>						

N/A

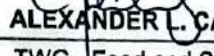
• packed in biodegradable materials

**TOTAL**

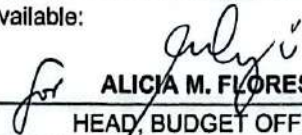
22,360.00  
22,660.00 10/13

Purpose: Food for Mental Health Programs

Checked by:

  
**ALEXANDER L. CABRAL**  
TWG - Food and Services

Funds Available:

  
**ALICIA M. FLORES**  
HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

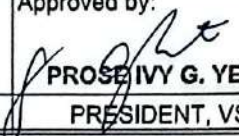
  
**DANIZAH ARCH I. DUMAGUING**

Noted by:

  
**CHONA A. BRIT**

UNIT HEAD, PROJECT LEADER

Approved by:

  
**PROSE IVY G. YEPES**

PRESIDENT, VSU