



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **USSO**

PR #: **STF-2020-10-00633**

Date: **10-16-2020**

Section/End-User: **Meriam M. Luna**

Category: **Construction and Electrical Supplies**

Funding Source: **Special Trust Fund**

Project Title/Code: **ADMISSION Office - VSU CAT Fees**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Stand Fan, 405 mm diameter, 220 volts	unit	1	2,500.00		2,500.00



Specification:

- Durable High-performance motor
- 3-speed push button switch
- Thermal fuse protection
- Oscillation
- With height adjustment

TOTAL						2,500.00
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Purpose: for office use

Checked by:	Funds Available:
MARLON G. BURLAS	MYRNA S. PANCITO
TWG - Construction and Electrical Supplies	HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
			
Printed Name:	MERIAM M. LUNA	NANCY V. DUMAGUING	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU