



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-032825-1073**

PR No.: **TF-2025-04-00458**

Date: **04-02-2025**

Dept./Office: **FADS**

Category: **Food & Food
Ingredients**

Section/End-User: **Joyce Lorraine G. Dagpin**

Project Title/Code: **DOST-ASTHRDP (101T 20201050-10.6.7)**

Funding Source: **Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Dinner	packs	40	250.00		10,000.00
Specification: Dinner with TWG members, Agronomy Faculty, and DOST staff after the April 15, 2025, evaluation. Buffet Type. Thanks!						
2	Lunch	pack	8	250.00		2,000.00
Specification: Lunch of TWG members on the day of evaluation, April 15, 2025.						
3	Meals (Breakfast) Buffet Style	packs	16	200.00		3,200.00
Specification: MENU (3) <ul style="list-style-type: none"> • EGG • BACON • DANGGIT • HOTDOG • BANANA • COFEE/MILK/MILO/JUICE • MINERAL BOTTLED WATER With venue inside the campus (Tables and Chairs)						
4	Snacks AM	set	30	80.00		2,400.00
Specification: <ul style="list-style-type: none"> • one serving of snacks • one serving of softdrinks 						
5	Snacks PM	packs	30	80.00		2,400.00
Specification:						

- one serving of snacks
- one serving of drinks

TOTAL

20,000.00

Purpose: Evaluation for Inclusion of PhD Agronomy in the ASTHRDP Scholarship by a TWG.

Checked by:

ALEXANDER L. CABRAL

TWG - Food & Food Ingredients

Funds Available:

NICK FREDDY R. BELLO

HEAD, ACCOUNTING OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

JOYCE LORRAINE G. DAGPIN

Noted by:

VICTOR B. ASIO

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU

SPECIFICATIONS:**Dinner: 2 nights dinner**

Date	Pax	Remark
April 14, 2025	25	Welcome Dinner
April 15, 2025	15	Evaluation Day Dinner

Breakfast: 2 dayS breakfast

Date	Pax	Remark
April 15, 2025	8	1 st Breakfast
April 16, 2025	8	2 nd Breakfast

NOTE: Noted specification on PR is a combined Day 1 and Day 2 number of pax.