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PR-2024-1009-229377



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-093024-0724**PR No.: **STF-2024-10-02705**Date: **10-09-2024**Dept./Office: **DSO**Category: **Food & Food
Ingredients**Section/End-User: **Junard C. Gucela**Project Title/Code: **GUIDANCE AND TESTING FEE-2025**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Packed Meals (Lunch) Menu#2	pack	200	200.00		40,000.00
Specification: MENU (2) • GARDEN SALAD • HOME MADE BANGUS SARDINES • RICE • FRUIT MEDLEY • SOFTDRINKS or MINERAL BOTTLED WATER						
2	Snacks AM	set	300	80.00		24,000.00
Specification: • one serving of snacks • one serving of softdrinks						
3	Snacks PM	packs	300	80.00		24,000.00
Specification: • one serving of snacks • one serving of drinks						
TOTAL						88,000.00
Purpose: Snacks for the participants and Resource Speakers						
Checked by:				Funds Available:		
 ALEXANDER L. CABRAL TWG - Food & Food Ingredients				 ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	JUNARD C. GUCELA	CHONA A. BRIT		PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		