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PR-2024-0319-186795



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 162-5-2869-2024-2-0-9

Dept./Office: ODE

PR No.: GF-2024-03-00919

Date: 03-19-2024

Section/End-User: Marianne Joyce L. De Caiman

Category: Office Equipment

Funding Source: General Fund - MOOE

Project Title/Code: FFD.017

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	8-steps Ladder Aluminum Lightweight	pc	1	12,000.00		12,000.00

Specification:

Specification:

Foldable and Light weight aluminum design

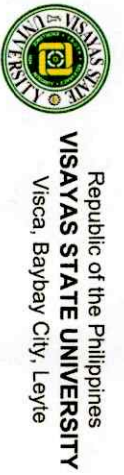
- 2x8-Steps Ladder, 6.30ft (double sided)
- When ladder is opened atleast up to: 192 cm (~6.30 ft)
- Main Material: High Strength Aluminum
- Dimension: 50 x 16.5 x 201, cm
- atleast Unit Weight: 4 kg
- atleast Max Load Capacity: 150 kg (330 lbs)
- Unit Dimensions: 50 x 16.5 x 201, cm
- Durable aluminum profile with anodizing finish
- Rust proof steel platform

	TOTAL					12,000.00
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Purpose: Office use

Checked by: LEO A. MAMOLO TWG - Office Equipment			Funds Available: ALICIA M. FLORES OF OT HEAD, BUDGET OFFICE		
Signature:	Prepared by: MARIANNE JOYCE L. DE CAIMAN	Noted by: ANTONIO P. ABAMO	Approved by: DANIEL LESLIE S. TAN		
Printed Name:					
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		

☒ Original PPMMP
☐ Revised (Changed items, same budget)
☐ Supplemental



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024



Unit/Office/Dept/Div: **Office of the Director for Extension**
Project Code: **FFD.017**
Purpose: **Ladder for the FFD & UGMAD Search Document Files**

Total Budget : **25,000.00**
Funding : **GF-MOOE**
PPMP #: **162-5-2869-2024-2-0-9**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Equipment																
8-steps Ladder Aluminum Lightweight	1	pc	12,000.00	12,000.00				1								
Sub-Total				12,000.00												
Grand Total				12,000.00												

Prepared by:
MARIANNE JOYCE L. DE CAIMAN

Submitted by:
ANTONIO P. ABAMO
Unit Head/Project Leader

Date: **03/19/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies