



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **STF-2022-08-01059**Date: **08-03-2022**Dept./Office: **OP**Category: **Food & Food
Ingredients**Section/End-User: **Les Andre B. Pamaos**Project Title/Code: **OP-2022-graduation meals and
snacks**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Breakfast (150.00)	packs	10	150.00		1,500.00
2	Dinner (200.00)	packs	102	200.00		20,400.00
3	DINNER (250.00)	packs	60	250.00		15,000.00
4	Meals/Lunch	packs	97	200.00		19,400.00
5	PACKED DINNER (100.00)	packs	104	100.00		10,400.00
6	Snacks	set	1867	50.00		93,350.00

Specification:

- with drinks
- Should be packed individually

7	Snacks (100.00)	packs	75	100.00		7,500.00
8	Snacks (75.00)	packs	975	75.00		73,125.00
TOTAL						240,675.00

Purpose: For meals and snacks during Graduation

Checked by: VENICE B. IBAÑEZ		Funds Available: ALICIA M. FLORES	
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	
Signature:	Requested by: LES ANDRE B. PAMAOS	Noted by: ALLEN GLENNIE P. LAMBERT	Approved by: EDGARDO E. TULIN
Printed Name:	LES ANDRE B. PAMAOS	ALLEN GLENNIE P. LAMBERT	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU