

SCAN HERE



PR-2024-1003-227286







Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2024-100224-0507**Dept./Office: **BuO**PR No.: **STF-2024-10-02005**Date: **10-03-2024**Section/End-User: **Mona Nena B. Geraldo**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **STF 2024 (OS)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Battery, Energizer Rechargeable Double AA</b>	pieces	5	487.00		2,435.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• Brand Name?Energizer</li> <li>• ?Model Number?AA</li> <li>• ?Type?NI-MH</li> <li>• ?Certification?CE</li> <li>• ?Nominal Capacity?2800mah</li> <li>• ?Origin?CN(Origin)</li> <li>• Set Type?Batteries Only</li> <li>• ?Replacement Battery?Yes</li> <li>• ?Battery Number?2-8PCS</li> <li>• ?Size?AA</li> <li>• Voltage?1.2v</li> <li>• ?Rechargeable?Yes</li> <li>• ?Dimension?10.5*44.5mm</li> </ul>						
2	<b>Bundy Clock Time Card</b>	pack of 100's	3	250.00		750.00
<b>Specification:</b> <p>Standard Time Card for Bundy Clocks.</p> <p>&gt; Standard Time Card</p> <p>&gt; 3.35 x 7.48 inches (L x H)</p> <p>&gt; 6 Columns &gt; 100 pcs</p>						
3	<b>Index Tab, transparent, self-adhesive, transparent, 5sets/box</b>	boxes	10	90.00		900.00
4	<b>Sticky Index Tabs, Writable Colored Flat Arrow Page Markers Flags for File Notes</b>	pack	10	146.00		1,460.00

	<b>TOTAL</b>				<b>5,545.00</b>
Purpose: office use					
Checked by:			Funds Available:		
			 <b>ALICIA M. FLORES</b>		
TWG - Office Supplies			HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:	Approved by:		
	 <b>MONA NENA B. GERALDO</b>	 <b>ALICIA M. FLORES</b>	 <b>PROSE IVY G. YEPES</b>		
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		