

SCAN HERE



PR-2024-1008-228961



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

RECEIVED
 OCT 18 2024

PPMP No. : **PPMP-2025-092624-0609**Dept./Office: **LDHRAO**PR No.: **STF-2024-10-02518**Date: **10-11-2024**Section/End-User: **Jonathan Eduard S. Cabal**Category: **Trainings**Funding Source: **Special Trust Fund**Project Title/Code: **LDHRAO-2025-1**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Stage Decoration	lot	50	6,000.00		300,000.00
Specification: Will include decorating the hall with various ornamental plants and restoration of the hall after the workshop.						
2	Token	bag	50	1,000.00		50,000.00
Specification: To provide to guest speakers Will include products from TechnoMart such as camote chips, vacuum jackfruit, and etc.						
TOTAL						350,000.00
Purpose: For Trainings						
Checked by:				Funds Available:		
				 ALICIA M. FLORES HEAD, BUDGET OFFICE		
TWG - Trainings						
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	JONATHAN EDUARD S. CABAL		LUVILLA G. ALCOBER		PROSE IVY G. YEPES	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	