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PR-2025-0731-287995



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

ICTMO

PURCHASE REQUESTPPMP No. : **PPMP-2025-071525-1303**PR No.: **STF-2025-07-00941**Date: **07-31-2025**Dept./Office: **OHIGP**Category: **Office Equipment**Duration: **2025-07-15**Section/End-User: **Josefina L. Soria**Project Title/Code: **VSU Market -
Printers**to
2025-12-31Funding Source: **Special Trust Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	All-in-One Ink Tank Printer with ADF	piece	3	15,500.00	LEOPOLDO S. ESCALA JR.	46,500.00
TOTAL						46,500.00

Purpose: For VSU BRGO use

Checked by: NORMAN O. VILLAS TWG - Office Equipment		Funds Available: ALICIA M. FLORES w market HEAD, BUDGET OFFICE	
Signature:	Prepared by: JOSEFINA L. SORIA	Noted by: CRISLIN B. CRUZ 7/9/25 UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU