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PR-2024-0411-190749



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-041124-0060**Dept./Office: **FMO**PR No.: **GF-2024-04-01024**Date: **04-11-2024**Section/End-User: **Jocelyn T. Co**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **Finance 2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ready made curtain (mint green)	pcs	8	450.00	LOUELLA C. AMPAC	3,600.00
Specification: ?Dimension: 60"x84" ?Color: <u>Mint green</u> ?Fabric Material: Synthetic Fabric or any light material which allows air and light to pass through ?Design: Plain, most importantly – NO Flowers and Lace						
TOTAL						3,600.00
Purpose: For Office Use						
Checked by: SHALOM GRACE C. SUGANO TWG - Office Supplies				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	JOCELYN T. CO	LOUELLA C. AMPAC		PROSE IVY G. YEPES		
Designation:	Admin. Aide VI	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		