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PR-2022-0422-28543



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: DOH
 Section/End-User: Catherine C. Arradaza
 Funding Source: Trust Fund

PR No.: TF-2022-04-00480

Date: 04-22-2022

Category: Office Supplies

Duration: 2021-12-01
 to
 2023-11-30

Project Title/Code: 20201050-1.103

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	155L, PLASTIC STORAGE BOX	pieces	3	1,700.00		5,100.00
Specification:						
?Storage: 155L						
?Material: Plastic						
2	Absorbent Cotton Roll 400g	roll	5	450.00		2,250.00
Specification:						
Quality cotton products that guarantee superior absorbency and made from 100% pure and natural fibers absorbs more liquid and faster than synthetic fibers						
3	Acetate, transparent, gauge #4, approx. 50m/roll	rolls	2	1,400.00		2,800.00
4	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gallon	5	450.00		2,250.00
5	Dishwashing Liquid Soap, Refill 350ml	pack	5	120.00		600.00
Specification:						
Concentrated Dishwashing Liquid Antibac with Power of Safeguard, 350ml						
6	Disinfectant Spray, 170g	can	5	280.00		1,400.00
7	Floor Mop with wooden handle, heavy duty	pcs	2	240.00		480.00
8	Foil, Aluminum, 7m x 30cm (approx. 130g)	boxes	10	150.00		1,500.00
9	Hand Towel, cloth, cotton, 12 pcs/pack	piece	2	258.00		516.00
10	Multi-purpose Plastic Tray, Big/Large	pieces	24	120.00		2,880.00
11	Pail, Utility, Plastic 100 liter cap/drum/water container	pieces	2	1,000.00		2,000.00
12	Paper, Bond, A4, S-20, 70 gsm	reams	20	253.00		5,060.00
Specification:						

bright white, high premium quality

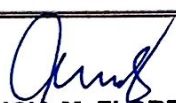
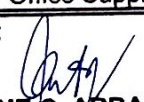
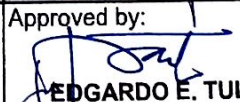
13	Paper, Bond, A4, S-24, 80 gsm	reams	5	289.00		1,445.00
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Specification:

bright white, high premium quality

14	Pen, Permanent Marker, black, broad tip	pieces	10	60.00		600.00
15	Pen, Ball, blue	pieces	20	10.00		200.00
16	Pen, Sign, .5mm, Gel-type, Blue	piece	20	35.00		700.00
17	Pencil, Lead, #2, w/ eraser	pieces	10	10.00		100.00
18	Polyethylene bags 12 x 18, autoclavable	packs	12	230.00		2,760.00
19	Rubberband, #18, 350 gms/box	boxes	20	270.00		5,400.00
20	Soap, Detergent, Liquid, 1 gal, any scent	gal	5	350.00		1,750.00
21	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	10	105.00		1,050.00
22	Tape, Masking, 1" x 25 yards	rolls	20	48.00		960.00
23	Tape, Packaging, 2" x 100 yards, Clear	rolls	10	55.00		550.00
24	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	10	204.00		2,040.00
25	Transparent Tape (1")	rolls	20	25.00		500.00
26	Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	pack	5	56.00		280.00
27	Water Container / Water Drum / Utility Pail, durable plastic, at least 168L capacity	pcs	1	1,800.00		1,800.00
TOTAL						46,971.00

Purpose: for research use

Checked by:  ALICIA M. FLORES		Funds Available:  NICK FREDDY R. BELLO	
TWG - Office Supplies		HEAD, ACCOUNTING OFFICE	
Signature:	Requested by:  CATHERINE C. ARRADAZA	Noted by:  CATHERINE C. ARRADAZA	Approved by:  EDGARDO E. TULIN
Printed Name:	CATHERINE C. ARRADAZA	CATHERINE C. ARRADAZA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU