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PR-2022-0323-23015



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PR No.: **GF-2022-03-00277**Date: **03-23-2022**Dept./Office: **DAS**Category: **IT Supplies and Equipment**Section/End-User: **Policarpo C. Gumba Jr.**Project Title/Code: **DAS A.III.a - Advance Education (GF) 2022**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	10	350.00		3,500.00
<b>TOTAL</b>						<b>3,500.00</b>

Purpose: For DAS Office Administrative Computer Printers Uses.

Checked by:		Funds Available:	
<b>MICHAEL ANTHONY JAY B. REGIS</b>		<b>ALICIA M. FLORES</b>	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<b>POLICARPO C. GUMBA JR.</b>	<b>MANUEL D. GACUTAN JR.</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU