



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

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BY: *[Signature]*

## PURCHASE REQUEST

Dept./Office: **IASO**PR #: **GF-2020-10-00063/0911**Date: **10-13-2020**Section/End-User: **Arlin B. Flandez**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **IASO-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Printer, Tank Ink System, 3 in 1 (Print, Scan, Copy)	unit	1	8,000.00	MARIA TERESA A. CRUZ	8,000.00

**Specification:**

Tank Ink System

Printer Type: Print, Scan and Copy

Scanner Type: Flatbed colour image scanner

Sensor Type: CIS

Optical Resolution:

600 x 1200 dpi

Copy Speed: Maximum Copies from Standalone: 20 copies

Maximum Copy Size: A4, Letter

ISO 29183, A4 Simplex Flatbed (Black / Colour):

Up to 7.0 ipm / 1.7 ipm

Max Copy Resolution:

300 x 300 dpi

Paper Handling:

Up to 20 sheets-Premium Glossy Photo Paper 10 sheets-Envelope, 30 sheets-Postcard

Output Capacity: Up to 30 sheets, A4 plain paper

20 sheets, Premium Glossy Photo Paper

Maximum Paper Size: 215.9 x 1200 mm (8.5 x 47.24")

Paper Size: Legal, Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 4 x 6", Envelopes: #10, DL, C6

Print Margin: 0 mm top, left, right, bottom via custom settings in printer driver

Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per colour (Cyan, Magenta, Yellow)

Print Direction: Bi-directional printing

Maximum Print Resolution: 5760 x 1440 dpi (with Variable-Sized Droplet Technology) 5760 x 1440 dpi (with Variable-Sized Droplet Technology)

Minimum Ink Droplet Size: 3 pl

Printer Language: ESC / P-R

<b>TOTAL</b>				<b>8,000.00</b>	
Purpose: office supplies					
Checked by: <b>MICHAEL ANTHONY JAY B. REGIS</b> TWG - IT Supplies and Equipment			Funds Available: <b>MYRNA S. PANCITO</b> HEAD, BUDGET OFFICE		
Signature:	Requested by: <b>ARLIN B. FLANDEZ</b>	Noted by: <b>MARIA TERESA A. CRUZ</b>	Approved by: <b>EDGARDO E. TULIN</b>		
Printed Name:					
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		