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PR-2023-0713-130477



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 24-1-238-2023-6-0-2

Dept./Office: CASL

PR No.: STF-2023-07-01177

Date: 07-13-2023

Section/End-User: Dyana Rose T. Milleza

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: CASL 2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gallon	3	220.00		660.00
2	Chlorine Granules, 1kg/pack	packs	1	200.00	DYANA ROSE T. MILLEZA	200.00
3	Fastener, Paper, plastic, 50 sets/box	boxes	1	38.00		38.00
4	Foil, Aluminum, 16m x 30cm (approx. 260g)	boxes	3	290.00		870.00
5	Paper, Bond, A4, S-20, 70 gsm	reams	3	253.00		759.00
Specification: bright white, high premium quality						
6	Paper, Bond, Long, S-20, 70 gsm	reams	3	286.00		858.00
Specification: bright white, high premium quality						
7	Pen, Permanent Marker, blue, fine tip	pieces	12	60.00		720.00
8	Pen, Ball, blue	pieces	12	10.00		120.00
9	Rags, large, good quality, size 24"x15", water absorbent	pcs	3	40.00		120.00
10	Soap, Detergent, Liquid, 1 gal, any scent	gal	2	400.00		800.00
11	Soap, Toilet, regular size	pieces	3	35.00		105.00
Specification: - at least 60 grams - eliminates at least 99% of bacteria						
12	Tape, Masking, 1" x 25 yards	rolls	6	48.00		288.00
13	Tape, Packaging, 2" x 100 yards, Clear	rolls	3	75.00		225.00
14	Tape, Transparent, 24mm x 50m	rolls	3	120.00		360.00
15	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	3	204.00		612.00

	TOTAL				6,735.00
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Purpose: lab use

Checked by:

JED ASAPH D. CORTES

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	DYANA ROSE T. MILLEZA	JAMES A. PATINDOL	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU