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PR-2023-0330-108375



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 15-5-8-2023-2-0-2

PR No.: GF-2023-03-00549

Date: 03-30-2023

Dept./Office: DOPAC

Category: Office Furniture

Section/End-User: Jane M. Abapo

& Fixture

Funding Source: General Fund - MOOE

Project Title/Code: DoPAC- AdEduc2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Upholstery of Conference Chairs	pc	14	300.00		4,200.00

Specification:

- Seat Height = 19 inches
- Seat Width= 16inches
- Seat Depth= 16 inches
- Back Height = 15 inches
- Back Width = 16 inches
- Seat Material= Leather
- Back Material = Leather
- Seat Color = Dark Blue/ Black
- Back Color = Dark Blue/ Black
- Frame Color = Black
- Frame Madterial= Steel

	TOTAL					4,200.00
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Purpose: For Office Use

Checked by: NILO L. LEORNA	Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE
TWG - Office Furniture & Fixture	

Signature: Printed Name: Designation:	Requested by: JANE M. ABAPO END USER	Noted by: ELIZABETH S. QUEVEDO UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU
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