



PURCHASE REQUEST

Dept./Office: **DPM**PR #: **STF-2021-10-01179**Date: **10-01-2021**Section/End-User: **Dennis G. Godoy**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **DPM - Laboratory**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Cotton, 400g	packs	4	165.00		660.00
2	Pail, Utility, Plastic, at least 16 liter cap,	pieces	3	250.00		750.00
3	Rubberband, #18, 350 gms/box	boxes	1	270.00		270.00
4	Soap, Dishwashing, Liquid, 250mL	btls	2	150.00		300.00
5	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	4	204.00		816.00
TOTAL						2,796.00

Purpose: laboratory use

Checked by:

DOREEN B. ALBA

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	DENNIS G. GODOY	ELVIRA L. OCLARIT	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU