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PR-2023-0629-126361



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 95-3-2131-2023-2-0-0

Dept./Office: VSUH.

PR No.: IGP-2023-06-01079

Date: 06-29-2023

Section/End-User: Normalyn M. Ardiente

Category: Office Supplies

Funding Source: Income Generating Project

Project Title/Code: HOSTEL-2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	tubes	50	220.00		11,000.00
2	Fabric Conditioner, 4L, any scent	gallon	16	1,210.00		19,360.00
3	Paper, Bond, A4, S-24, 80 gsm	reams	24	289.00		6,936.00
Specification: bright white, high premium quality						
4	Paper, Bond, Long, S-24, 80 gsm	reams	24	328.00		7,872.00
Specification: bright white, high premium quality						
5	Paper, Bond, Short, S-24, 80 gsm	reams	24	277.00		6,648.00
Specification: bright white, high premium quality						
6	Soap, Detergent, Liquid, 1 gal, any scent	gal	20	400.00		8,000.00
7	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	100	105.00		10,500.00
8	Soft Broom (Tambo) 200g minimum, heavy duty	pcs	24	220.00		5,280.00
9	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	pcs	10	1,500.00		15,000.00
10	Standard Bath Towel-White	pc	50	500.00		25,000.00
Specification: 25"X50" 44NT 450G						

White						
100% Cotton						
11	Stick Broom (tingting) 6" from the top, approx 370 pcs	piece	25	40.00		1,000.00
12	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	50	204.00		10,200.00
TOTAL						126,796.00
Purpose: VSU Accommodation						
Checked by:				Funds Available:		
JED ASAPH D. CORTES				ALICIA M. FLORES		
TWG - Office Supplies				HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	NORMALYN M. ARDIENTE		NANCY V. DUMAGUING		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	