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PR-2023-0831-142074



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 217-5-340-2023-7-0-1

Dept./Office: RAO

PR No.: GF-2023-08-02080

Date: 09-12-2023

Section/End-User: Maria Roberta S. Miraflor

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: RAO-2023a

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	pcs	100	195.00		19,500.00
	<b>TOTAL</b>					<b>19,500.00</b>

Purpose: For records filing

Checked by:  <b>SHALOM GRACE C. SUGANO</b> TWG - Office Supplies		Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE	
Signature:	Requested by: <i>[Signature]</i> 9/12/23 <b>MARIA ROBERTA S. MIRAFLOR</b>	Noted by: <i>[Signature]</i> 9/12/23 <b>MARIA ROBERTA S. MIRAFLOR</b>	Approved by: <i>[Signature]</i> 9/17/23 <b>EDGARDO E. TULIN</b>
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			