

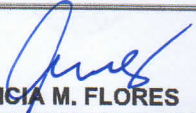
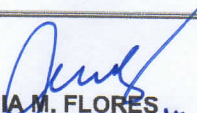
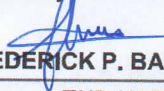
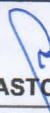


Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **GISSU**PR No.: **GF-2022-09-01981**Date: **09-29-2022**Section/End-User: **Frederick P. Babilonia III**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **GISSU_2023**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--|--|--------|-----|-----------|---------|------------|
| 1 | Alcohol, Ethyl, 70% solution, 500mL | btls | 2 | 125.00 | | 250.00 |
| Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry | | | | | | |
| 2 | Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack | pack | 3 | 785.00 | | 2,355.00 |
| 3 | Broom, Soft (Tambo), Large, Heavy Duty | pcs | 2 | 250.00 | | 500.00 |
| 4 | Dust pan, plastic, stand-up handle, small | pc | 2 | 75.00 | | 150.00 |
| 5 | Paper, Bond, A3, S-24, 80 gsm | reams | 2 | 580.00 | | 1,160.00 |
| Specification: bright white, high premium quality | | | | | | |
| 6 | Paper, Bond, A4, S-20, 70 gsm | reams | 3 | 253.00 | | 759.00 |
| Specification: bright white, high premium quality | | | | | | |
| 7 | Paper, Bond, Long, S-24, 80 gsm | reams | 2 | 328.00 | | 656.00 |
| Specification: bright white, high premium quality | | | | | | |
| 8 | Pen, Ball, black | pieces | 2 | 10.00 | | 20.00 |
| 9 | Pen, Ball, blue | pieces | 10 | 10.00 | | 100.00 |
| 10 | Pen, Highlighter, orange | pieces | 1 | 46.00 | | 46.00 |
| 11 | Soap, Dishwashing, Liquid, 250mL | btls | 2 | 150.00 | | 300.00 |

| | | | | | | | |
|--|---|--|---|---|---|-----------------|--|
| TOTAL | | | | | | 6,296.00 | |
| Purpose: for office supplies | | | | | | | |
| Checked by:  ALICIA M. FLORES TWG - Office Supplies | | | | Funds Available:  ALICIA M. FLORES <i>W 6454 303</i> HEAD, BUDGET OFFICE | | | |
| Signature: | Requested by:  FREDERICK P. BABILONIA III | | Noted by:  PASTOR P. GARCIA | | Approved by: EDGARDO E. TULIN | | |
| Printed Name: | FREDERICK P. BABILONIA III | | PASTOR P. GARCIA | | EDGARDO E. TULIN | | |
| Designation: | END USER | | UNIT HEAD, PROJECT LEADER | | PRESIDENT, VSU | | |