



PURCHASE REQUEST

Dept./Office: **DDC**PR #: **GF-2021-10-01402**Date: **10-21-2021**Section/End-User: **Liza Ann C. Jagonos**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **DevCom Additional-2021**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|--|------|-----|-----------|---------|------------|
| 1 | Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves, | pc | 2 | 10,500.00 | | 21,000.00 |

Specification:

Display Cabinet, Filing Cabinet

Dimensions: 900mm x 450mm x 1850mm

Powder coated

Adjustable shelves

| | | | | | | |
|--------------|--|--|--|--|--|------------------|
| TOTAL | | | | | | 21,000.00 |
|--------------|--|--|--|--|--|------------------|

Purpose: for office use

Checked by:

LEO A. MAMOLO

Funds Available:

ALICIA M. FLORES

TWG - Office Furniture & Fixture

HEAD, BUDGET OFFICE

| | | | |
|---------------|----------------------------|------------------------------|-------------------------|
| Signature: | Requested by: | Noted by: | Approved by: |
| Printed Name: | LIZA ANN C. JAGONOS | CHRISTINA A. GABRILLO | EDGARDO E. TULIN |
| Designation: | END USER | UNIT HEAD, PROJECT LEADER | PRESIDENT, VSU |