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PR-2025-0311-260082



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0476**PR No.: **GF-2025-03-00327**Date: **03-11-2025**Dept./Office: **GRC**Category: **Food & Food
Ingredients**Section/End-User: **Anna Bea S. Hoyla**Funding Source: **General Fund - MOOE**Project Title/Code: **GRC 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals Dinner (Buffet Style) Menu#1	person	50	²⁰⁰ 360.00		^{10,000} 18,000.00

Specification:

Buffet style (with tables and chairs)

- Rice • Seafood Curry (fish, shrimp, squid & shells)
- Chicken Cordon Blue • Lasagna Supreme
- Buko/Mango Pandan Salad • Softdrinks
- with lechon 35-40kls
- with cocktail drinks Rate 360 of 120 persons

TOTAL**18,000.00**

Purpose: National Womens Month Activities 2025 (March 22, 2025) GAD Office

Checked by:

ALEXANDER L. CABRAL

TWG - Food & Food Ingredients

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

ANNA BEA S. HOYLA

Designation:

Noted by:

MARIANE U. DELA PENA

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU