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PR-2024-1007-228203



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-100124-0743**Dept./Office: **DOPAC**PR No.: **GF-2024-10-02215**Date: **10-07-2024**Section/End-User: **Susana B. Miñoza**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **DoPAC - Advance Education**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Correction Tape, 8m x 5mm wide	pc	2	40.00		80.00
2	Ink, Refill, for Whiteboard Marker, Blue, 30mL	btls	7	165.00		1,155.00
3	Paper, Bond, A4, S-24, 80 gsm	reams	140	289.00		40,460.00

Specification:

bright white, high premium quality

	TOTAL					41,695.00
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Purpose: Office use

Checked by: VIVIAN V. BALBARINO		Funds Available: ALICIA M. FLORES	
TWG - Office Supplies <i>On 10/8/24</i>		HEAD, BUDGET OFFICE	
Signature:	Prepared by: SUSANA B. MIÑOZA	Noted by: MARK RYAN R. TRIPOLE	Approved by: PROSE IVY G. YEPES
Designation:	<i>Admin Aide VI</i> ADMINISTRATIVE AIDE VI	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU