



GF-2020-10-00422

PPMP #: 27-5-484-2021-8-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

**PURCHASE REQUEST**Dept./Office: **VIHS**PR #: **GF-2020-10-00422 /1475**Date: **10-23-2020**Section/End-User: **Shalom Grace C. Sugano**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **JHS-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Canon Pixma Ink Bottle, GI-790(Black)	btls	20	400.00	SHALOM GRACE C. SUGANO	8,000.00
Specification: Ink refill						
2	Canon Pixma Ink Bottle, GI-790(Cyan)	btls	10	400.00	SHALOM GRACE C. SUGANO	4,000.00
Specification: Refill ink canon						
3	Canon Pixma Ink Bottle, GI-790(Magenta)	btls	10	400.00	SHALOM GRACE C. SUGANO	4,000.00
Specification: Refill ink Canon						
4	Canon Pixma Ink Bottle, GI-790(Yellow)	btls	10	400.00	SHALOM GRACE C. SUGANO	4,000.00
Specification: Canon refill ink						
TOTAL						20,000.00
Purpose: For office use						
Checked by: MICHAEL ANTHONY JAY B. REGIS TWG - IT Supplies and Equipment				Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE		
Signature:	Requested by: SHALOM GRACE C. SUGANO		Noted by: SHALOM GRACE C. SUGANO		Approved by: EDGARDO E. TULIN	
Printed Name:	SHALOM GRACE C. SUGANO		SHALOM GRACE C. SUGANO		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	