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PR-2022-0912-62398



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PR No.: GF-2022-09-01561

Date: 09-12-2022

Dept./Office: **DLABS**Category: **Office  
Equipment**Section/End-User: **Gilda P. Nayre**Project Title/Code: **DLABS-2023**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ceiling fan	pc	15	2,500.00		37,500.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• Orbit type</li> <li>• metal blade 16"</li> <li>• three speed controller</li> </ul>						
<b>TOTAL</b>						<b>37,500.00</b>
Purpose: for classrooms use						
Checked by: <b>LEO A. MAMOLO</b> TWG - Office Equipment				Funds Available: <b>ALICIA M. FLORES</b> <i>W/ DLABS 701</i> HEAD, BUDGET OFFICE		
Signature: Printed Name: <b>GILDA P. NAYRE</b> Designation: <b>END USER</b>	Requested by: <b>GILDA P. NAYRE</b> <b>END USER</b>		Noted by: <b>JETT C. QUEBEC</b> <b>UNIT HEAD, PROJECT LEADER</b>		Approved by: <b>EDGARDO E. TULIN</b> <b>PRESIDENT, VSU</b>	