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PR-2022-0323-23003



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **GF-2022-03-00273**Date: **03-23-2022**Dept./Office: **DAS**Category: **IT Supplies and Equipment**Section/End-User: **Policarpo C. Gumba Jr.**Project Title/Code: **DAS A.III.b.1 - Higher Education (GF) 2022**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	15	350.00		5,250.00
2	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	15	350.00		5,250.00
3	Toner, TK-479, for Kyocera FS-6525 / 6025 / 6530	pcs	1	10,560.00		10,560.00

Specification:

Toner cartridge, (Kyocera copier, tk-479)

TOTAL						21,060.00
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Purpose: For DAS Computer Printers and Xerox Machine.

Checked by:	Funds Available:	
MICHAEL ANTHONY JAY B. REGIS	ALICIA M. FLORES	
TWG - IT Supplies and Equipment	HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:
Printed Name:	POLICARPO C. GUMBA JR.	MANUEL D. GACUTAN JR.
Designation:	END USER	UNIT HEAD, PROJECT LEADER
		Approved by:
		EDGARDO E. TULIN
		PRESIDENT, VSU