



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 16-4-913-2023-9-0-7

PR No.: TF-2023-10-02507

Date: 10-05-2023

Dept./Office: DPM

Category: Transportation

Duration: 2023-10-11

Section/End-User: Justine Bennette H. Millado

to

Project Title/Code: APW202010500-1.114

2023-10-13

Funding Source: Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Vehicle/Van Rental	day	2-3	5,000.00		10,000.00
Specification: Rental and Route Condition: <ul style="list-style-type: none"> • VSU to whole Leyte, Southern Leyte and whole Biliran Province. • Inclusive of all consumables (lubricants, fuels and filters) • Inclusive of vehicle maintenance and repair • Inclusive of driver expenses • Vehicle must be able to traverse in/to a road not normally travelled by regular van 						
TOTAL						10,000.00
Purpose: To fetch and conduct DOST officials during the inception meeting on October 11-13						
Checked by: MARLON G. BURLAS MARIA ROBERTA S. MIRAFLOR MARLON G. BURLAS				Funds Available: NICK FREDDY R. BELLO		
TWG - Transportation				HEAD, ACCOUNTING OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	JUSTINE BENNETTE H. MILLADO		JUSTINE BENNETTE H. MILLADO		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	