



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

4.E.9

PURCHASE REQUEST

PPMP No. : PPMP-2025-032025-1058

Dept./Office: RCCRDC

PR No.: TF-2025-03-00444

Date: 03-28-2025

Section/End-User: Anarose B. Romo

Category: Office Equipment

Funding Source: Trust Fund

Project Title/Code: 101T 20201050-6.1.77

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Brother LC3617/LC3619XL Ink Cartridge Set (Black, Yellow, Cyan, Magenta)	set	10	3,250.00		32,500.00
	TOTAL					32,500.00

Purpose: For REI use

Checked by: NORMAN O. VILLAS TWG - Office Equipment		Funds Available: NICK FREDDY R. BELLO HEAD, ACCOUNTING OFFICE	
Signature:	Prepared by: ANAROSE B. ROMO	Noted by: EDUARDO O. MANGAOANG UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU
Printed Name:			
Designation:			